

MEMORANDUM, DCD #4, 2022-23

To: Chairs & Directors, University of Toronto Scarborough
Cc: Chairs & Directors' Assistants, Department/Undergraduate Assistants & Coordinators
From: Professor Katherine R. Larson, Vice-Dean Teaching, Learning & Undergraduate Programs
Professor David Zweig, Interim Vice-Dean Recruitment, Enrolment & Student Success
Date: 6 October 2022
Re: **Student Accommodations for Municipal Election**
Note: Please circulate to all departmental instructors and TAs who are teaching this Fall

On 24 October 2022 there will be a municipal election in Toronto. To be as supportive as possible of our students' desire to participate in this process, we are writing to you to ask your help in providing accommodations for any individuals who may encounter a conflict because of the election.

If instructors have an academic activity, such as an assignment due or a quiz scheduled for 24 October 2022, and are aware of students who may encounter a conflict between this deadline and their desire to participate in the electoral process, we would ask them to raise this potential conflict with their students at the earliest opportunity.

Whenever possible we ask that faculty members not penalize students for non-attendance at classes on this day and, whenever possible, permit students the opportunity to complete an assignment or test at another time if the student's participation in the election necessitates this.

Regards,



Katherine R. Larson
Vice-Dean Teaching, Learning &
Undergraduate Programs



David Zweig
Interim Vice-Dean Recruitment, Enrolment &
Student Success